

SUNDAY BDA ONLINE — BUSINESS MEETING — 3RD
SUNDAYS, 7:25-7:55PM EASTERN, 4:25-4:55PM PACIFIC, ETC.

*Meeting notes for business meeting on 10/16/22
and Working Agenda for 11/20/22 business meeting (See *November Topics*)*

Meeting Format:

Open
Introductions
Minutes Summary
Treasurer Report
Urgent Business
Old Business

Open

All opened the meeting with the Serenity Prayer

Introductions

Lynn, Business Meeting Chair and HG Member; Heather, Meeting Chair and HG member; Gabe, Business Meeting Record Keeper and HG member; Gayle, Tech Coordinator and HG member

Minutes Summary

Gabe read a summary of the minutes from the 9/18/22 meeting. No amendments or objections. All approved.

Treasurer Report

Chris not able to attend but will send report to Gayle ASAP.
Report will be posted on the website by Gayle.

Actions

Gayle to add a PR line to the spreadsheet (\$375)

Accounts

Gayle's name is on all of the accounts w/ Chris.

Actions

Gayle to access the accounts to make sure she is able to successfully log in.

Open Service Positions - as of 10/16/22

Next Elections will be in December

Meeting chair – Heather – Dec 22

Newcomer Greeter – Heather and Lynn will cover until December elections – Dec 22

Speaker-Greeter – Gayle P – Dec 22

Business meeting chair – Lynn – Dec 22

Business meeting record keeper – Gabe – Dec 22

Tech coordinator – Gayle P – Dec 22

Treasurer – Chris B – Dec 22

GSR – Who would like to serve? Heather and Lynn will provide more information about the GSR position prior to December elections

Actions

- ~~All~~ need someone to serve as Newcomer Greeter
- ~~Gabe~~ list all the service positions and dates in the notes here

Urgent Business

1. Nothing presented

Old Business

1. PRG to Create Spending Plan

2. ~~Speakers Recordings~~ – Resolved

Beginning with our August speaker, tech coordinator will leave recordings on the zoom platform, which will count the number of listeners and downloads. We will review this data as part of our discussion in November.

- Currently recordings are all saved in the cloud
- There were two recordings that were recorded locally. Do we need these?
- Group decided no and to move on without needing to locate and upload the two recordings
- Is the tech person supposed to record and upload the recordings?
 - Anything related to tech is the tech person's responsibility, including zoom recordings
 - How are the data accessed? On the zoom backend – run reports

Actions

- ~~All~~ check in with Heather in October to see if the two recordings were found

3. ~~Kindle~~ – Resolved

Gayle requested sharing the Kindle to the website but we can't do it – Kindle books need to be shared by the individual

- Gayle did not contact Kindle
- Does anyone have ideas about which email we can use to share the Kindle online (we need a group account vs. someone's personal account)?
- There does not seem to be an issue with individuals sharing their personal Kindle
- Group voted to move on from this and just continue to use personal Kindles

Actions

- ~~Gayle will contact Kindle and see if the group/group email can receive the Kindle~~

4. Group Inventory

Committee to plan a group inventory for spring 2022. (Our most recent group inventory was in May and June 2019.) No interest currently. Revisit in the 1st quarter of 2023.

5. Additional Prudent Reserve Costs – *November Topic*

Need to get cost of email and website to add to current group PR amount \$375

6. ~~Pasting Links~~ – *October Topic – Resolved*

Meeting Chair does this; give new chair the links they need to post

Actions

- ~~All has this been done? Determine who pastes links into the chat for payment info and other resources during announcements~~

7. Zoom Reports for Recordings – *November Topic*

Access reports online and review data in November

- Gayle** to access Zoom reports and share at next meeting